**Tacking Point Surf Life Saving Club Inc.**

**Notice - Annual General Meeting 2022**

Notice is hereby given that an Annual General Meeting of Tacking Point Surf Life Saving Club Inc. will be held at **TPSLSC Monday 29th August 2022** commencing at **6pm.**

The business of the Annual General Meeting will be to:

1. *Adopt minutes of the 2021 AGM*
2. *receive any reports;*
3. *adopt and approve the Annual report and Financial statement;*
4. *deal with any business arising out of the minutes;*
5. *election of Officers;*
6. *General business of which due notice has been given to Director of Administration 14 days prior to the AGM*

The following are now called for:

* 1. Nominations of candidates for election as Board Members. Nominations are to be submitted on the ***attached*** Nomination form, signed by the nominee, the nominator and seconder, who shall be 21/22 financial Members.
1. Nominations for Honorary Members. Nominations are to be submitted on the ***attached*** Nomination form. Nominators are to be 21/22 financial Members.
2. Expressions of Interest for Office Bearers (Sub Committee positions) to be submitted on the ***attached*** nomination form (pages 3&4).
3. Notice of Motions.

**Nominations must be emailed to the Director of Administration by midnight Sunday 14th August 2022**

**Email to – admin@tpslsc.com.au**

|  |  |
| --- | --- |
| Mick LangPresidentTacking Point Surf Life Saving Club Incorporated | Leanne HatherlyDirector of AdministrationTacking Point Surf Life Saving Club Incorporated |
|  | Dated: 27th July 2022 |

***NOMINATION FORM* Nominate by clicking in the box below**

***Board Members***

[ ]  President[ ]  Director of Education

[ ] Vice President [ ]  Director of Finance

[ ]  Director of Lifesaving [ ]  Director of Administration

[ ]  Director of Youth Development [ ]  Director of Surf Sports

[ ]  Director of Junior Activities

|  |  |
| --- | --- |
| Nominee’s name  | Nominee’s signature  |
|  Nominator’s name  |  Nominator’s signature  |
| Seconder’s name  |  Seconder’s signature  |

Date

Honorary Members

5.3 of the Constitution states “TPSLSC in general meeting may appoint an individual as an Honorary Member [Patron, Vice Patron, Auditor, Solicitor and Medical Advisor[s] of TPSLSC who, in the absolute discretion of the general meeting, has or can afford TPSLSC some necessary skill or service [or as prescribed in By-Laws].

**Nominate by ticking in the box below and inserting name of Honorary Officer.**

**Nominations Honorary Officers**

[ ] Patrons Name

[ ]  Vice-Patron Name

[ ] Honorary Solicitor Name

[ ] Honorary Auditor Name

[ ] Honorary Medical Advisor Name

Nominated by:

Name Signature

Date

Office use only Date received: Received by:

**Tacking Point Surf Life Saving Club Incorporated** hereby invites Members to submit ***expressions of interest for Office Bearers/Sub Committee positions*** by clicking in the box/boxes below.

*Nomination/s for expressions of interest set out on pages 3 and 4 will close with the Director of Administration no later than* ***Midnight 14th August 2022*** *and can be submitted by emailing to admin@tpslsc.com.au*

Nominee’s name Nominee’s Signature

Date

***Boards & Sub Committee positions***

President’s Portfolio:

[ ] Life Members & Honours Committee (5 - President plus 4 Life Members)

[ ] Constitution Committee (5 - President plus 4 with at least 3 Life Members)

[ ]  Judiciary /Disciplinary Committee (5 - President plus 4 non BOM members)

[ ] Member Recognition Committee (President plus 4)

[ ] Functions Coordinator (in conjunction with Director of Administration)

[ ] Member Protection Information Officers

[ ] Grants Officer(s)

[ ] Building Committee (5)

[ ]  Workplace Health & Safety Officer

Director of Administration’s portfolio:

[ ]  Registrar [ ]  Surfguard Coordinator

[ ]  Social Media Facilitator [ ]  Clothing Coordinator [ ]  Web Coordinator

[ ] Functions Coordinator (in conjunction with President)

Director of Finance’s portfolio & Board of Finance:

[ ]  Finance Committee (3 – Director of Finance, appointed Bar Manager plus 1)

[ ]  Sponsorship Coordinator

Director of Lifesaving’s portfolio & Board of Lifesaving:

[ ]  Communications Officer [ ]  Lifesaving Gear Steward

[ ] Mobile Services Officer [ ]  First Aid Officer

[ ]  Meritorious Awards Committee (5 – President & DoLS plus 3)

[ ]  UAV Coordinator

**Advisers to Director of Education & Director of Lifesaving**

[ ] SLSA Assessors [ ]  Club Training Officers

Board of Surf Sports:

[ ]  Head Coach [ ]  Specialist Coaches/Trainers/Captains

[ ]  Surf Sports Gear Steward [ ]  Surf Sports Administration Officer

[ ]  Boat Manager

[ ]  Board Manager [ ]  Ski Manager [ ]  Swim Manager

[ ]  Masters Manager [ ]  Beach Manager [ ]  Selection Committee

[ ]  Surf Sports Sectional Age Managers

**Please Note:**

**The nomination for members of Board of Lifesaving and Board of Surf Sports and Sub Committee positions are an expression of interest only and will be voted on by the Board of Management within one (1) month of the Annual General Meeting.**